



**TO COUNCILLOR:**

E R Barr  
L A Bentley  
G A Boulter  
J W Boyce  
Mrs L M Broadley

F S Broadley  
M L Darr  
B Dave  
R F Eaton  
D A Gamble (Vice-Chair)

J Kaufman  
Mrs L Kaufman  
Dr T K Khong  
Mrs S B Morris (Chair)  
R E R Morris

Dear Sir or Madam

I hereby **SUMMON** you to attend a meeting of the **POLICY, FINANCE AND DEVELOPMENT COMMITTEE** to be held at the **COUNCIL OFFICES, STATION ROAD, WIGSTON** on **TUESDAY, 18 SEPTEMBER 2018** at **7.00 PM** for the transaction of the business set out in the Agenda below.

Yours faithfully

Council Offices  
Wigston  
**10 September 2018**

**Mrs Anne E Court**  
Chief Executive

<u>ITEM NO.</u>	<u>AGENDA</u>	<u>PAGE NO'S</u>
<b>1.</b>	<b>Apologies for Absence</b>	
<b>2.</b>	<b>Appointment of Substitutes</b>	
	To appoint substitute Members in accordance with Rule 4 of Part 4 of the Constitution.	
<b>3.</b>	<b>Declarations of Interest</b>	
	Members are reminded that any declaration of interest should be made having regard to the Members' Code of Conduct. In particular, Members must make clear the nature of the interest and whether it is 'pecuniary' or 'non-pecuniary'.	
<b>4.</b>	<b>Minutes of the Previous Meeting held on 17 July 2018</b>	<b>1 - 5</b>
	To read, confirm and sign the minutes of the previous meeting in accordance with Rule 17 of Part 4 of the Constitution.	
<b>5.</b>	<b>Action List Arising from the Meeting held on 17 July 2018</b>	<b>6 - 10</b>
	To read, confirm and note the Action List arising from the previous meeting.	
<b>6.</b>	<b>Petitions and Deputations</b>	
	To receive any Petitions and, or, Deputations in accordance with Rule 24 of Part	



4 of the Constitution.

<b>7. Internal Audit Progress Report (Q1 2018/19)</b>	<b>11 - 20</b>
Report of the Director of Finance & Transformation / Section 151 Officer	
<b>8. Prospective Participation in 75% Business Rates Retention Scheme</b>	<b>21 - 24</b>
Report of the Director of Finance & Transformation / Section 151 Officer	
<b>9. Treasury Management Annual Report (2017/18)</b>	<b>25 - 37</b>
Report of the Head of Finance, Revenues and Benefits	
<b>10. Financial Outturn Report (Q1 2018/19)</b>	<b>To Follow</b>
Report of the Head of Finance, Revenues and Benefits	
<b>11. Collection and Write-Off of Miscellaneous Debtors (Q1 2018/19)</b>	<b>38 - 41</b>
Report of the Head of Finance, Revenues and Benefits	
<b>12. Third Sector and Community Support Funding Requests (Q1 2018/19)</b>	<b>42 - 48</b>
Report of the Head of Finance, Revenues and Benefits	
<b>13. People &amp; Performance Update (September 2018)</b>	<b>49 - 54</b>
Report of the Head of People & Performance	
<b>14. Proposed Anti-Social Behaviour Policy</b>	<b>55 - 80</b>
Report of the Community Safety & Youth Coordinator	

**For more information, please contact:**

**Democratic Services**

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